

MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

Date of Meeting: June 18, 2014

I. CALL MEETING TO ORDER

The meeting was called to order at 6:31 P.M.

II. ROLL CALL

Members Present: Larry McDonald, Chairman
Marilyn Donahue, Vice Chairman
Bonnie Cottuli, Clerk
Tom Worthen
David Heard
Joan Fontes
Marilyn Jordan
Dominic Cammarano (Arrived at 6:40 P.M.)

Member Absent: Jeff Tufts

III. CITIZENS PARTICIPATION

Present before the FinCom: Selectman Alan Slavin

Selectman Slavin thanked the FinCom for their hard work over this past year. He stated even though the override did not prevail, the FinCom gave it a good try & included a five year plan.

Present before the FinCom: Bill Heaney

Mr. Heaney thanked the FinCom, especially Mr. McDonald & Ms. Donahue, for the five year plan being developed. He congratulated the FinCom for preparing two budgets at Town Meeting. He stated the FinCom can be proud of the work they have done.

Present before the FinCom: Claire Smith, Town Moderator

Ms. Smith echoed the sentiments of the previous two speakers. She stated the FinCom did what needed to be done. She stated she is proud of the FinCom & she thanked the FinCom for their hard work.

Present before the FinCom: Mark Holbrook

Mr. Holbrook thanked the FinCom for providing him w/ the information he needed in making an informative decision (re: voting). He stated he has never been as informed about the Town as he has this year.

IV. OPEN SPACE COMMITTEE – CPC SUBMITTAL

Present before the FinCom: Sandy Slavin

Ms. Slavin stated per the BOS policy, approval is needed by the FinCom & the BOS for a grant submittal to the Community Preservation Committee. She stated the Open Space Committee would like to submit a grant application to the CPC re: funding the Recreation Rehab Fund in the amount of \$75,000.

Ms. Slavin explained the grant would provide funds for a study of all the playgrounds & would be completed by August. The Open Space Committee is looking for neighborhood committees or organizations that want to work on a playground to create a CP grant for a foundation in utilizing this fund.

NOTE: Mr. Cammarano arrived at this time.

Ms. Slavin stated this would allow for a timeframe to start implementing rehab plans, but it would still have to go through the normal approval process.

Mr. McDonald reminded the FinCom that this request will come before the FinCom when it goes on the Town Meeting Warrant.

MOTION: Ms. Cottuli moved for the FinCom to allow the Open Space Committee to seek Community Preservation funds in the amount of \$75,000 for the Recreation Rehab Fund. Mr. Heard seconded.

VOTE: Unanimous (8-0-0)

Ms. Slavin thanked the FinCom for the five year plan.

NOTE: The meeting proceeded w/ item VII. Finance Committee Matters – A. Interview FinCom applicants.

Present before the FinCom: Donna Bronk

Ms. Bronk stated since she departed the FinCom previously, she tried other areas of interest, but she missed the FinCom & would like to work again on the FinCom. She spoke re: her experience w/ the Town, work experience, & education. She stated she currently serves on the Wareham Housing Authority.

Present before the FinCom: Jeff Langan

Mr. Langan stated he decided he wanted to get involved when the override issue came up. He would like to build upon what has been started by the FinCom & make things happen. He discussed his work experience. He stated he has never served on any town committees.

Mr. McDonald stated when someone comes from the private sector, there are things in municipal government that are very different. He stated the applicants need to keep an open mind. He stressed the importance of the new members read the Charter & FinCom 101.

Mr. McDonald reminded Mr. Worthen that he needs to submit a letter of intention to the Town Clerk re: his re-appointment.

V. TOWN ADMINISTRATOR'S REPORT

Present before the FinCom: Derek Sullivan, Town Administrator

A. Discuss & vote transfers.

Mr. Sullivan submitted the proposed FY 2014 year end budget transfers. (Attached as reference). He discussed said transfers.

Mr. Sullivan noted that going forward, the Municipal Maintenance electricity line item is going to go up. He stated the total electric bill for the Town & schools (excluding the WPCF) is hovering near \$1 million.

Mr. Sullivan spoke re: the law relative to transfers. He stated the Town can transfer 3% or \$5,000 maximum. He stated on larger accounts, more can be transferred.

MOTION: Ms. Donahue moved to approve the FY 2014 year end budget transfers as presented this evening. Mr. Cammarano seconded.

VOTE: Unanimous (8-0-0)

NOTE: A ten minute break was taken at this time.

B. Discuss & vote Reserve Fund transfers.

Mr. Sullivan stated there is \$28,000 remaining in the Reserve Fund.

Mr. Sullivan briefly discussed Reserve Fund transfer #03-14. The reason for the transfer is for the Special Election. The amount requested is \$16,000.00.

MOTION: Ms. Donahue moved to approve Reserve Fund transfer #03-14 in the amount of \$16,000.00. Mr. Heard seconded.

VOTE: Unanimous (8-0-0)

Mr. Sullivan briefly discussed Reserve Fund transfer #04-14. The reason for the transfer is to fund the LIUNA account (union pensions) due to a shortage based on hours worked. The amount requested is \$12,000.00.

MOTION: Ms. Cottuli moved to approve Reserve Fund transfer #04-14 in the amount of \$12,000.00. Mr. Cammarano seconded.

VOTE: Unanimous (8-0-0)

C. Any other fiscal matters.

Mr. Sullivan stated he met w/ the Public Employee Committee re: moving the Town's health insurance to the Mayflower Group. He stated there will be some plan changes, for example, some co-pays may change. He stated there will be a MOU w/ the Mayflower Group. He stated entering the Mayflower Group will help lower rates. He noted that in year three, the rates will substantially go down. He stated this change/move should go into effect 10/1/14 if the Mayflower Group accepts the Town.

VI. BUSINESS

There were no items discussed.

VII. FINANCE COMMITTEE MATTERS

A. Interview FinCom applicants. (DONE)

B. Overview of joint meeting w/ BOS re: the 2013 Audit Report.

Mr. Heard gave an overview of the FY 2013 Audit Report & the conclusions of the report.

Mr. Worthen feels the audit should provide an overall opinion on the direction of the Town.

Mr. McDonald stated the first thing he always looks at is the accounting process which needs to be sound. He stated this audit was done at the end of FY 2013 & now it is almost the end of FY 2014. He feels some things have improved since the end of FY 2013. He stated the course of the Town is dependent on the accounting process & if it is sound.

C. Discuss FY 2015 budget discussion.

D. Discuss results of the June 17, 2014 Special Election.

Mr. McDonald stated the FinCom worked on a balanced budget if the override did not pass. Mr. Sullivan stated the FY 2015 budget is balanced. He noted that pink slips went into play several weeks ago contingent upon the Special Election vote.

Mr. McDonald stated it will be critical for the Fincom to have monthly fiscal reports to deal w/ the FY 2015 budget going forward.

Mr. Sullivan stated his department is still lookin at closing Town Hall one day per week or a ½ day per week.

Mr. McDonald feels the FinCom did an excellent job in giving information re: the override & getting this information out.

Mr. Cammarano questioned if enough was done to get the message out. He stated based on the results, it was overwhelmingly against the override.

Ms. Donahue stated she was disappointed in the vote, but she doesn't feel the FinCom could have worked any harder to garner support.

E. Approve meeting minutes: April 23, 2014 & May 7, 2014

MOTION: Mr. Cammarano moved to approve the meeting minutes of April 23, 2014. Ms. Donahue seconded.

VOTE: (7-0-1)

Mr. Cammarano abstained

MOTION: Ms. Donahue moved to approve the meeting minutes of May 7, 2014. Mr. Cammarano seconded.

VOTE: (7-0-1)

Mr. Cammarano abstained

F. Re-organization of the FinCom.

Brief discussion ensued re: if the FinCom should wait until the new FinCom members come on board. The FinCom members concurred to wait to re-organize until the new FinCom members are on board.

VIII. ANY OTHER BUSINESS

There were no items discussed.

IX. NEXT MEETING DATE & TIME

The next meeting will be held on July 9, 2014 & Ms. Cottuli will be Acting Chair.

NOTE: Several FinCom members offered their final thoughts re: FY 2014.

X. ADJOURNMENT

MOTION: Ms. Donahue moved to adjourn the meeting at 8:05 P.M. Mr. Cammarano seconded.

VOTE: Unanimous (8-0-0)

Respectfully submitted,

Kelly Barrasso
Kelly Barrasso, Transcriptionist

Date signed: 7/9/14

Attest: Bonnie Cottuli (KB)
Bonnie Cottuli, Clerk
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: 7/11/14

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FY14 YEAR END BUDGET TRANSFERS

TRANSFER FROM:		TRANSFER TO:	
A	Town Admin - Salaries	A	County Assessments
	1.00		1.00
	Municipal Maintenance- Salaries	B	Municipal Maintenance - Electricity
	25,000.00		45,000.00
	Unemployment	C	Police Salaries
	5,000.00		11,000.00
B	Workers' Comp	D	Selectmen - Salaries
	5,000.00		250.00
	COA - Salary	E	General Service
	5,000.00		2,000.00
	Legal	F	Library - Salaries
	5,000.00		5,265.00
C	Police Exp		
	11,000.00		
D	Inspection-Salaries		
	250.00		
E	Inspection-Salaries		
	2,000.00		
F	Planning - Salaries		
	5,265.00		

miscellaneous

after hitting state aid/gift